



ENTRANCE CRITERIA AND APPLICATION GUIDANCE

TABLE OF CREDIT POINTS

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CONTENTS

| | Page |
|--|----------|
| 1. INTRODUCTION | 3 |
| 2. GOLDEN RULES FOR CLAIMING POINTS | 3 |
| 2.1 Expiry Date on Qualifications | 3 |
| 3. TABLES OF CREDIT POINTS | 4 |
| - Design | 4 - 6 |
| - Health and Safety | 6 - 9 |
| - Construction | 10 - 11 |



1. INTRODUCTION

This document is designed to assist you in self-assessing your points within the qualifications section of your application.

There are three tables of credits, each designed to correspond to the appropriate box within the qualifications section of the Associate, Incorporated and Certified membership application forms. All **Design** related qualifications start with an APS reference **D**; all **Health and Safety** qualifications start with an APS reference **H**; and all **Construction** qualifications start with an APS reference **C**.

If your qualification appears in the Design section, then it should be put into the corresponding Design Box of your application form and the same for the remaining two sections (Health and Safety and Construction). Points cannot be applied anywhere other than the boxes in which they appear in the credit tables.

If your qualification/membership appears in more than one box (identified by a double APS reference e.g. D8/C51) this means you can put in it either relevant box to suit your needs but not both.

The above is not applicable for Associate membership application forms, as there is only one box in the application form which relates to qualifications points.

Please fully complete all relevant tables within the application form, including the Awarding Body, Credit Value and the APS Reference ensuring that your qualification correctly matches the one for which you are claiming. The Description column should contain the full title of your qualification, including the dates you undertook the qualification e.g. Degree in Construction Health and Safety. Sep 2003 - Jun 2006. If you are listing a membership of a particular Institution, then please also list your membership number and the date you obtained your membership.

All points claimed for within qualifications must be supported by a copy certificate and the syllabus where indicated, or in the case of a membership, a copy of your current membership card.

IF YOU HAVE A QUALIFICATION WHICH IS NOT ON THE LISTS, PLEASE SEND FULL DETAILS; COPY OF CERTIFICATE TOGETHER WITH SYLLABUS, TO APS FOR CONSIDERATION.

2. GOLDEN RULE FOR CLAIMING POINTS

2.1 Expiry Dates on Qualifications

If your qualification has an expiry date e.g. SMSTS has a validity period of 5 years, it must be in date at the time of claiming the points in your application. You will not be awarded points for any qualification that has expired.

2.2 CDM 2007

Qualifications relating to CDM2007 are only accepted for regions still operating that version of the CDM Regulations.



DESIGN QUALIFICATIONS (CATEGORY 1)

| Awarding Body | Description of qualification | Credit value | APS Ref |
|---------------|--|--------------|---------|
| CABE | Chartered Member or Fellow | 6 | D37 |
| CABE | Associate Member | 4 | D45 |
| CABE | Technician Member | 2 | D46 |
| ARB | Member. You cannot claim these points if you are claiming for D29; D32; or D72 | 6 | D60 |
| BRE/BREEAM | Licensed Assessor/Auditor (maximum 1 point for any combination) | 1 | D68 |
| CIAT | Chartered Member | 6 | D2 |
| CIAT | Technician Member | 4 | D3 |
| CIAT | Associate Member | 2 | D4 |
| CIBSE | Fellow | 6 | D39 |
| CIBSE | Member | 5 | D40 |
| CIBSE | Associate Member | 3 | D41 |
| CIBSE | Licentiate Member | 3 | D42 |
| GBCI | LEED Green Associate | 0.5 | D66 |
| GBCI | LEED AP any specialty (maximum 1 point for any combination) | 1 | D67 |
| ICE | Chartered Member | 6 | D8/C51 |
| ICE | Technician Member | 4 | D9/C52 |
| ICE | Graduate Member | 3 | D10/C53 |
| IET | Chartered Member | 6 | D12 |
| IET | Senior Member | 6 | D13 |
| IET | Member | 4 | D14 |
| IET | Graduate Member | 3 | D11 |
| IET | Associate Member | 3 | D15 |
| IET | Graduate Student Member | 2 | D16 |
| IET | Student Member | 1 | D17 |
| IMechE | Chartered Member | 6 | D18 |
| IMechE | Associate Member | 4 | D19 |
| IMechE | Incorporated Member | 3 | D20 |



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|----------|--|-----|---------|
| IoQ | Member Institute of Quarrying | 2 | D51 |
| IStructE | Chartered Member | 6 | D21 |
| IStructE | Associate Member | 4 | D22 |
| IStructE | Technician Member | 3 | D23 |
| LEIA | Any combination of Units recognized by LEIA | 1 | D80 |
| Misc-M | Chartered Member of a recognised Design Institution Detail of Institute and entry requirement must be submitted for consideration | 6 | D1 |
| Misc-M | Institute of Gas Engineers and Managers Chartered Member | 6 | D63 |
| Misc-M | Institute of Gas Engineers and Managers Incorporated Member | 3 | D64 |
| Misc-Q | PHD (with a demonstrable building and technology base) Must also submit executive summary for consideration | 2 | D50 |
| Misc-Q | MSc or M Phil (with a demonstrable building and technology base) Must also submit syllabus for consideration | 2 | D49 |
| Misc-Q | Degree (with a demonstrable building and technology base) Must also submit syllabus for consideration | 5 | D7 |
| Misc-Q | Degree in Agricultural Engineering | 1 | D48 |
| Misc-Q | Degree in Applied Geology | 1 | D53 |
| Misc-Q | Degree in Fire Risk Engineering 2 | 2 | D43 |
| Misc-Q | Degree in Minerals, Surveying and Resource Management | 1 | D59 |
| Misc-Q | Degree in Mining Engineering Must also submit course syllabus for consideration | 2 | D38 |
| Misc-Q | Degree in Engineering (Electrical and Mechanical) – Construction Based Only Must also submit course syllabus for consideration | 3 | D77 |
| Misc-Q | A recognised design qualification from any country outside the UK (must also submit copy of syllabus for consideration) | 4 | D28 |
| Misc-Q | National Diploma in Civil Engineering | 3 | D58/C15 |
| Misc-Q | Diploma in Quantity Surveying | 2.5 | D61 |
| Misc-Q | Diploma in Surveying Practice (cannot claim for both D54 and D55) | 2 | D54 |
| Misc-Q | Diploma in Surveying Practice – with modules: construction practice/building pathology/M&E QS practice. Applicants must provide proof of these modules (cannot claim for both D54 and D55) | 2.5 | D55 |
| Misc-Q | Diploma in Acoustics | 1 | D65 |
| Misc-Q | HND in Engineering (Mechanical and Electrical) – Construction Based Only (must also submit course syllabus for consideration) | 2 | D78 |
| Misc-Q | HNC in Engineering (Mechanical and Electrical) – Construction Based Only (must also submit course syllabus for consideration) | 1 | D79 |
| Misc-Q | HNC (with a demonstrable building and technology base) Must also submit syllabus for consideration | 3 | D70 |
| Misc-Q | HND (with a demonstrable building and technology base) Must also submit syllabus for consideration | 4 | D69 |
| Misc-Q | NVQ level 3 in surveying support | 2 | D52 |
| Misc-Q | ONC in Civil Engineering | 3 | D56/C15 |



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|--------|---|-----|---------|
| Misc-Q | Computer aided draughting and/or design - Construction | 0.5 | D36 |
| RIAS | Chartered Member or Fellow | 6 | D72 |
| RIBA | Chartered Member | 6 | D29 |
| RIBA | Passed RIBA validated exams, Parts 1, 2 and 3 | 4 | D32 |
| RIBA | Passed RIBA validated exams, Parts 1 and 2 | 3 | D31 |
| RIBA | Passed RIBA validated exam, Part 1 | 2 | D71 |
| RICS | Chartered Member | 6 | D33 |
| RICS | Associate Member | 4 | D34 |
| RICS | Working towards RICS Must be at APC structured training stage and supply your Diary start date or other supporting documentation | 1 | D47 |
| SOE | Full Member | 4 | D44/C38 |

| HEALTH AND SAFETY QUALIFICATIONS (CATEGORY 2) | | | |
|--|--|---------------------|----------------|
| Awarding Body | Description of qualification | Credit value | APS Ref |
| APS | CDM 2015 Awareness 1 day course | 1 | H101/C77 |
| APS | Design Risk Management and CDM 2015 2 day course | 3 | H0 |
| APS | Management of Pre-Construction Health and Safety 3 day course | 3 | H102/C78 |
| APS | Introduction to Principal Designer Role 1 day course | 1 | H100 |
| APS | Principal Designer 2 day course | 3 | H103 |
| BIFM | Full Member | 0.5 | H44 |
| BOHS | S401 Management of Asbestos in Buildings (cannot also claim for H3) | 0.5 | H4 |
| BOHS | P402 Building Surveys and Bulk Sampling and/or P405 Management of Asbestos in Buildings | 1 | H3 |
| BOSH | P901 Legionella Control | 1 | H78 |
| BRE | Fire Risk 4 Day Course | 1 | H51 |
| BSC | Diploma in Safety Management | 3 | H5 |
| BSC | Certificate in Safety Management | 1 | H6 |
| CITB | Site Management Safety Training Scheme (5 days) N.IRELAND CSR Gold Site supervisor course (4 days) | 2 | H7/C31 |
| CITB/CSCS/ CSR (Ireland) | Construction Health and Safety Test (CSCS Card scheme) EUSR (Energy Utility Skills) ACTA (Airport Construction Training Alliance) <i>ONLY ONE CARD RECOGNISED PER APPLICATION</i> | 0.5 | H8 |
| CITB | Scaffold Safety Inspection Course or Advanced Scaffolding Safety Inspection Course (2 days each) * | 0.5 | H9.1/C26.1 |
| CITB | Site Supervisors Safety Training Scheme (SSSTS) (2 day course) | 0.5 | H69 |



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| CITB | Scaffolding Part 1 or Part 2 (10 days each) # | 0.5 | H9.2/C26.2 |
| CITB/HSE | Construction Foundation 5-day course | 1.5 | H63 |
| CITB | 2 day Introduction to Setting Out (ITSO) | 0.5 | H105 |
| CITB | 2 day Levelling for Construction (LFC) | 1 | H106 |
| COSS | Control of Site Safety | 2 | H48 |
| Degree | BSc in Safety Health and Environmental Management | 4 | H60 |
| Degree | BSc in Environmental Health | 3 | H70 |
| Degree | BSc in Health and Safety Systems | 4 | H80 |
| EMSS | EMSS Safety Passport Card | 0.5 | H74 |
| ICE | Health and Safety Register | 1 | H11 |
| ICE | Health and Safety Register (Advanced) | 2 | H94 |
| IIRMS | Specialist Fellow (Construction) | 6 | H97 |
| IIRSM | Fellow | 4 | H96 |
| IIRMS | Specialist Member (Construction) | 3 | H95 |
| IIRSM | Member | 2 | H45 |
| IIRSM | Associate Member | 1 | H50 |
| IOSH | Chartered Member | 6 | H12 |
| IOSH | Corporate Member | 4 | H19 |
| IOSH | Graduate Member | 3 | H13 |
| IOSH | Technician Member | 2 | H14 |
| IOSH | IOSH Managing Safely in Construction | 2 | H16/C64 |
| IOSH | Managing Safely | 1 | H17 |
| IOSH | SHE Responsibilities within Facilities Management (4 day course) | 1 | H68 |
| IOSH | Supervising Safety | 0.5 | H65 |
| IOSH | IOSH Working Safely | 0.5 | H18 |
| IOSH | IOSH Directing Safely – for small and medium sized enterprises | 0.5 | H15 |
| IRATA | Level 1 Rope Access Technician | 1 | H75/C61 |
| IRATA | Level 2 Rope Access Technician | 2 | H76/C62 |
| IRATA | Level 3 Rope Access Technician (Supervisor) | 3 | H77/C63 |
| IRCA | SSIP Assessor (Designer, Principal Designer, CDM Adviser) | 2 | H107/C77 |
| Misc-M | Professionally qualified to Chartered level in a recognised Health and Safety related Institution Detail of Institute and entry requirement must be submitted for consideration | 6 | H27 |
| Misc-M | 'Entry' level membership of a recognised health and safety related institution Detail of Institute and entry requirement must be submitted for consideration | 2 | H29 |
| Misc-M | Specialist in Land Condition Register – member | 0.5 | H62 |
| Misc-Q | PHD (with a demonstrable health and safety in construction base) Must also submit executive summary for consideration | 2 | H57 |



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| Misc-Q | MSc or M Phil (with a demonstrable health and safety in construction base) Must also submit syllabus for consideration | 2 | H56 |
| Misc-Q | Degree (with a demonstrable health and safety in construction base) Must also submit syllabus for consideration | 5 | H55 |
| Misc-Q | A recognised construction health and safety qualification from any country outside the UK (must also submit syllabus for consideration) | 4 | H98 |
| Misc-Q | Principal Designer course provided by a recognised Course Provider. Minimum course duration 2 or more days Details of course syllabus to be submitted with application | 1.5 | H42 |
| Misc-Q | Control of Site Safety | 2 | H48 |
| Misc-Q | Construction Foundation Training 5-day course | 1.5 | H61 |
| Misc-Q | Diploma in Environmental Engineering | 4 | H72 |
| Misc-Q | Diploma in Risk Management and Safety Technology | 3 | H32 |
| Misc-Q | Diploma in Safety Health and Environmental Management | 3 | H59 |
| Misc-Q | Diploma in Public Health | 2 | H71 |
| Misc-Q | Gas Safe Registered Member | 0.5 | H104 |
| Misc-Q | Scaffolding Safety Inspection (minimum 2-day course – validated by external organisation) * | 0.5 | H52.1/C44.1 |
| Misc-Q | Scaffolding (minimum 2-day course – validated by external organisation) # | 0.5 | H52.2/C44.2 |
| Misc-Q | Single Hazard Specific Training e.g. confined spaces, working at height (minimum 2 day course per hazard - validated by external organisation) ^ | 0.5 | H53/C45 |
| NEBOSH | Diploma Part 1 and 2 (qualification completed between June 2000 and June 2009) | 4 | H20 |
| NEBOSH | Diploma Part 1 (qualification completed between June 2000 and June 2009) | 3 | H24 |
| NEBOSH | National OR International Diploma in Occupational Health and Safety (NVQL6) (qualification completed from 2006 onwards) | 4 | H54 |
| NEBOSH | Diploma in Occupational Health and Safety (qualification completed prior to 2001) | 2 | H23 |
| NEBOSH | National OR International Certificate in Construction Health and Safety | 3 | H22/C37 |
| NEBOSH | International Technical Certificate in Oil and Gas Operational Safety | 3 | H99 |
| NEBOSH | National General Certificate in Occupational Health and Safety | 1 | H25 |
| NEBOSH | Fire Safety Risk Management (10 days) | 1 | H26 |
| NVQ | NVQ Level 5 Health and Safety Qualification in England/Wales (Pre 2012) Must also submit syllabus for consideration | 5 | H83 |
| NVQ | NVQ Level 7 Health and Safety Qualification in England/Wales (Post 2012) Must also submit syllabus for consideration | 5 | H84 |
| NVQ | NVQ Level 4 Health and Safety Qualification in England/Wales (Pre 2012) Must also submit syllabus for consideration | 4 | H30 |
| NVQ | NVQ Level 5 Health and Safety Qualification in England/Wales (Post 2012) Must also submit syllabus for consideration | 4 | H85 |
| NVQ | NVQ Level 3 Health and Safety Qualification in England/Wales With significant Construction Content Must also submit syllabus for consideration (excluding NEBOSH General and Construction Certificates – listed separately) | 3 | H34 |
| NVQ | NVQ Level 3 Health and Safety Qualification in England/Wales Must also submit syllabus for consideration (excluding NEBOSH General and Construction Certificates – listed separately) | 2 | H35 |
| OHSM | Post Graduate Certificate Course (after degree) | 4 | H31 |



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| OSTAS | SAVA Home Inspector assessment unit 2.1 & 2.2 | 0.5 | H41 |
| ProQual | Level 3 in Construction (Design and Management) Regulations | 2 | H81 |
| ProQual | Level 6 Diploma in Construction (Design and Management) Co-ordination | 4 | H82 |
| RSH | Diploma in Construction Health and Safety Management | 2 | H33 |
| RSPH | Diploma in Health and Safety Management | 1 | H66 |
| SVQ | SVQ Level 5 Health and Safety Qualification in Scotland (Pre 2012) Must also submit syllabus for consideration | 5 | H86 |
| SVQ | SVQ Level 10-11 Health and Safety Qualification in Scotland (Post 2012) Must also submit syllabus for consideration | 5 | H87 |
| SVQ | SVQ Level 4 Health and Safety Qualification in Scotland (Pre 2012) Must also submit syllabus for consideration | 4 | H88 |
| SVQ | SVQ Level 8-9 Health and Safety Qualification in Scotland (Post 2012) Must also submit syllabus for consideration | 4 | H89 |
| SVQ | SVQ Level 3 Health and Safety Qualification in Scotland (Pre 2012) With significant Construction Content Must also submit syllabus for consideration | 3 | H90 |
| SVQ | SVQ Level 6-7 Health and Safety Qualification in Scotland (Post 2012) With significant Construction Content Must also submit syllabus for consideration | 3 | H91 |
| SVQ | SVQ Level 3 Health and Safety Qualification in Scotland (Pre 2012) Must also submit syllabus for consideration | 2 | H92 |
| SVQ | SVQ Level 6-7 Health and Safety Qualification in Scotland (Post 2012) Must also submit syllabus for consideration | 2 | H93 |
| TUC | Stage 2 Health and Safety Course (Diploma) | 2 | H39 |
| TUC | Stage 1 Health and Safety Course | 0.5 | H40 |
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* If you claim points under H9.1 you cannot also claim points under H52.1 (and vice-versa)

If you claim points under H9.2 you cannot also claim points under H52.2 (and vice-versa)

These points may be claimed in either Table 2 or 3 but not both.

^ H53: Please note that you may claim up to a maximum of 1 ½ points within this category (which equates to 3 separate 2-day specific hazard training courses). These points may be claimed in either Table 2 or 3 but not both.



CONSTRUCTION QUALIFICATIONS (CATEGORY 3)

| Awarding Body | Description of qualification | Credit value | APS Ref |
|---------------|---|--------------|------------|
| APM | Full Member | 1 | C33 |
| APS | Site Waste Management Plan (SWMP) Client Advisor | 0.5 | C58 |
| APS | CDM 2015 Awareness 1 day course | 1 | C77/H101 |
| APS | Management of Pre-Construction Health and Safety 3 day course | 3 | H102/C78 |
| BTEC | Advance GNVQ construction and the built environment | 3 | C22 |
| BTEC | Level 3 in Highways Law, Administration and Supervision | 1 | C56 |
| CABWI | Street Works (any combination of Operative modules) | 0.5 | C65 |
| CABWI | Street Works (any combination of Supervisor modules) | 0.5 | C66 |
| CIOB | Chartered Member | 6 | C1 |
| CIOB | DMX Parts A and B or EPA Part A and B | 4 | C4 |
| CIOB | Graduate Diploma | 4 | C6 |
| CIOB | Diploma in Site Management Studies | 3 | C40 |
| CIOB | DMX Part A or EPA Part A | 2 | C13 |
| CITB | Site Management Safety training Scheme (5 days) N.IRELAND CSR Gold Site supervisor course (4 days) | 2 | C31/H7 |
| CITB | Scaffold Safety Inspection Course or Advanced Safety Inspection Course (2 days each course) * | 0.5 | C26.1/H9.1 |
| CITB | Scaffolding Part 1 or Part 2 (10 days each course) # | 0.5 | C26.2/H9.2 |
| Degree | Degree in Engineering Metallurgy | 2 | C43 |
| Degree | Degree in Estate Management | 2 | C23 |
| Degree | Degree in Facilities Management | 2 | C55 |
| FBE | Fellow | 2 | C28 |
| ICE | Chartered Member | 6 | C51/D8 |
| ICE | Technician Member | 4 | C52/D9 |
| ICE | Graduate Member | 2 | C53/D10 |
| ICW | Member | 1 | C30 |
| IDE | Full Member | 1 | C35 |
| IHIE | Full Member | 4 | C32 |
| CIHT | Member – Construction discipline only | 4 | C21 |
| IOC | Member | 1 | C29 |
| IOSH | Managing Safely in Construction | 2 | C64/H16 |
| IRATA | Level 1 Rope Access Technician | 1 | C61/H75 |
| IRATA | Level 2 Rope Access Technician | 2 | C62/H76 |



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|--------|---|-----|-------------|
| IRATA | Level 3 Rope Access Technician (Supervisor) | 3 | C63/H77 |
| IRCA | SSIP Assessor (Designer, Principal Designer, CDM Adviser) | 2 | C77/H107 |
| Misc-Q | PHD (with a demonstrable construction base) Must also submit executive summary consideration | 2 | C49 |
| Misc-Q | MSc or M Phil (with a demonstrable construction base) Must also submit syllabus for consideration | 2 | C48 |
| Misc-Q | Degree (with a demonstrable construction base) Must also submit syllabus for consideration | 5 | C47 |
| Misc-Q | A recognised construction qualification from any country outside the UK (must also submit syllabus for consideration) | 4 | C75 |
| Misc-Q | University Diploma in Asphalt technology | 2 | C41 |
| Misc-Q | SVQ or NVQ Construction Assessor A1 and A2 | 1 | C20 |
| Misc-Q | OHSAS 18001 Assessor | 1 | C76 |
| Misc-Q | Scaffolding Safety Inspection (minimum 2-day course – validated by external organisation) * | 0.5 | C44.1/H52.1 |
| Misc-Q | Scaffolding (minimum 2-day course – validated by external organisation) # | 0.5 | C44.2/H52.2 |
| Misc-Q | Single Hazard Specific Training e.g. confined spaces, working at height (minimum 2 day course per hazard - validated by external organisation ^ | 0.5 | C45/H53 |
| Misc-Q | City & Guilds in a recognised construction discipline/subject | 1 | C59 |
| NEBOSH | National OR International Certificate in Construction Health and Safety | 3 | C37/H22 |
| NVQ | NVQ Level 5 Construction Qualification in England/Wales (Pre 2012) ** | 5 | C5 |
| NVQ | NVQ Level 7 Construction Qualification in England/Wales (Post 2012) ** | 5 | C67 |
| NVQ | NVQ Level 4 Construction Qualification in England/Wales (Pre 2012) ** | 4 | C10 |
| NVQ | NVQ Level 5 Construction Qualification in England/Wales (Post 2012) ** | 4 | C68 |
| NVQ | NVQ Level 3 Construction Qualification in England/Wales ** | 3 | C15 |
| SOE | Society of Operational Engineers | 4 | C38 |
| SVQ | SVQ Level 5 Construction Qualification in Scotland (Pre 2012) ** | 5 | C69 |
| SVQ | SVQ Level 10-11 Construction Qualification in Scotland (Post 2012) ** | 5 | C70 |
| SVQ | SVQ Level 4 Construction Qualification in Scotland (Pre 2012) ** | 4 | C71 |
| SVQ | SVQ Level 8-9 Construction Qualification in Scotland (Post 2012) ** | 4 | C72 |
| SVQ | SVQ Level 3 Construction Qualification in Scotland (Pre 2012) ** | 3 | C73 |
| SVQ | SVQ Level 6-7 Construction Qualification in Scotland (Post 2012) ** | 3 | C74 |

* If you claim points under C26.1 you cannot also claim points under C44.1 (and vice-versa)

If you claim points under C26.2 you cannot also claim points under C44.2 (and vice-versa)
These points may be claimed in either Table 2 or 3 but not both.

** Must also submit syllabus for consideration

^ C45: Please note that you may claim up to a maximum of 1 ½ points within this category (which equates to 3 separate 2-day specific hazard training courses). These points may be claimed in either Table 2 or 3 but not both.