SOUTH WEST REGIONAL COMMITTEE

Minutes of the meeting held on 15th March 2018
at the Exeter Court Hotel, Splatford Split,
Kennford, Exeter, EX6 7UX

Time:  5 pm

Present:  Jason Sandland  Chair  (JS)  jsandland@msn.com
          Ian Jolley        Treasurer  (IWJ)  ian.jolley@bsw-parkwood.co.uk
          Peter James      Secretary  (PJ)  peter.james@johnstark.co.uk
          Lesley Damrel    (LD)  lesley.damrel@btinternet.com
          Martin Wilde    (MW)  martinwilde@mw-consultancy.co.uk
          Mike Hancock    (MH)  mike.hancock@bsw-parkwood.co.uk

Apologies:  Andy Blount - andyblount@taylorlewis.co.uk, Mike North - healthandfire@btinternet.com

Ref.  Item  Action

1.0  Minutes of Previous Meeting

1.1  All agreed that the minutes of the last meeting were a true and accurate record.

2.0  Actions from Previous Meeting

2.1  The post meeting CPD event on legionella was arranged and took place. Chris Gove was well received and thanked for his efforts.

2.2  The previously planned excursion was cancelled due to access arrangements. MH will be looking to re arrange a new venue and all parties are to think about an alternative site. All delegates for future site visits will need to provide their own PPE. (was agreed by committee)

3.0  Events since Last Meeting

3.1  The CIOB academy has free CPD events on line to CIOB members. APS is going to be progressing its CPD in this way in the near future.

3.2  There is a Civil Engineering CPD entitled Piles Piles & More Piles at the LEE Arms in Ken on 21st March, see ice.org.uk for further details.

3.3  JS confirmed the Construction Excellence Chair works out of Bristol area and hence Bristol University is usually the venue. As Lesley is Bristol area based, it was offered for Lesley to attend the next invite for Construction Excellence on behalf of APS (SW) , subject to availability, adequate notification by the body and JS would forward aim to forward LD the next e-mail received, for this purpose.

3.4  JS confirmed Cabe have a CPD next week in East Devon Councils office www.cabe.org for details, and the next APS National CPD was at Exeter Racecourse on 25th April on the prevention of muscular skeletal injuries. It is a free CPD for the first time in your membership for Members or Fellow Members, but only if you are registered. (RegOnline) 12.30 to 5pm approx.
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4.0 Proposed Events

4.1 The proposal for a possible site meeting was discussed between all parties, see above.
(for a future site tour/cpd)

5.0 Committee Reports

5.1 Chairman's Report

JS provided an overview of the changes to the APS membership that had been sent from Laura Hardy of APS. There will be continued access to CPD and webinars and practice notes for full members/fellows and student members. Associate and retired members will just receive the notes.

There will be a £45.00 increase in membership fees for full members and £10.00 for Associates and retired members. These increases will be from April this year and caught up on next subscriptions.

JS confirmed his contact email as jsandland@msn.com

JS introduced Lesley Damrel formally, as a member of the SW committee and thanked her for coming all the way from Bristol to meet committee members and be part of the team.

JS wondered if Mike North, new committee member, who had given his apologies, could do some sort of interesting future cpd talk, given his business in the industry? (tbc)

5.2 Secretary’s Report

PJ had nothing to report.

5.3 Treasurer’s Report

IJW confirmed he was unsure what the APS treasurer was supposed to do, following the changes to procedure, as once logged into the IT system the treasurer was not able to see a balance of finances and doesn’t pay for the venues for cpd and has no cheque book any longer to sort things out.

IJW confirmed travelling expenses could be recouped using the appropriate form and this now needs to be sent direct to APS head office. (which again limited his auditing of expenses)

Exeter Court Hotel have asked to set up an account, IJW has requested APS do this and IJW will now look to work with HQ to set up the usual Taunton Hotel CPD venue in advance, as JS flagged it would be prudent to get a HQ CPD set up at our future venues now HQ pay them directly.

6.0 Committee for 2018 - 2019

6.1 The committee is established until October 2018. All parties will need to adhere to the revised procedures and put themselves forward for nominations annually.

6.2 JS wished Richard Thorne well in retirement from the committee.
6.3 IWJ pointed out, with the support of JS, that he had made HQ aware, that the privileges of being a committee member will be much reduced with free CPD in the annual fee being introduced.

IWJ had asked for ideas to be given to compensate such and remain attractive for committee members to be retained to HQ. The committee discussed such and an idea to provide a meal or such for each member up to £20 per cpd venue or something better, may be a good idea, to compensate time/journey/ effort given.

JS had the idea of reducing the membership fee to committee members by a sensible amount, to continue to attract committee membership and be a benefit of being such, for HQ to also potentially consider. APS HQ.

7.0 Any Other Business

7.1 Nothing to report.

7.2 Post Note: JS had a number of attending delegates state how good the CPD on Legionella was received. (raising APS SW profile of quality cpd topics provided)

8.0 Date and Venue for Next Meeting

Holiday Inn Taunton, or next site CPD Tour – TBC MH date and time to be agreed in due course. MN

Distribution: Regional Committee Members, Nicola Lally, Rosalind Grozier APS Communication Officer.